

Maryknoll Fathers' School
Arrangements of Subject Dropping in Senior Forms

22 June 2018

Dear Parent/Guardian,

For the sake of learning effectiveness, senior form students may opt to drop HKDSE Elective Subjects, Mathematics Extended Part Module 2 (M2) or Other Language Subjects following the guidelines and schedules of the school. Basically, a student should still have two HKDSE Elective Subjects after dropping a subject. Our teachers will thoroughly consult all the parties involved about the applications before they are approved.

Please note that students must complete the application form and hand it in with the necessary documents ON TIME. Non-compliance to the guidelines or late submission may result in failure in the application. Please also note that students who want to drop a subject at the start of a school year have to apply for it by mid-late August, so that the students could be better prepared before the start of new school year and thus the learning effectiveness would be heightened.

For details, please read the appendix carefully. Should you have any enquiries, please contact Mr. So Cheong Wa at telephone number 27775117. Thank you for your kind attention.

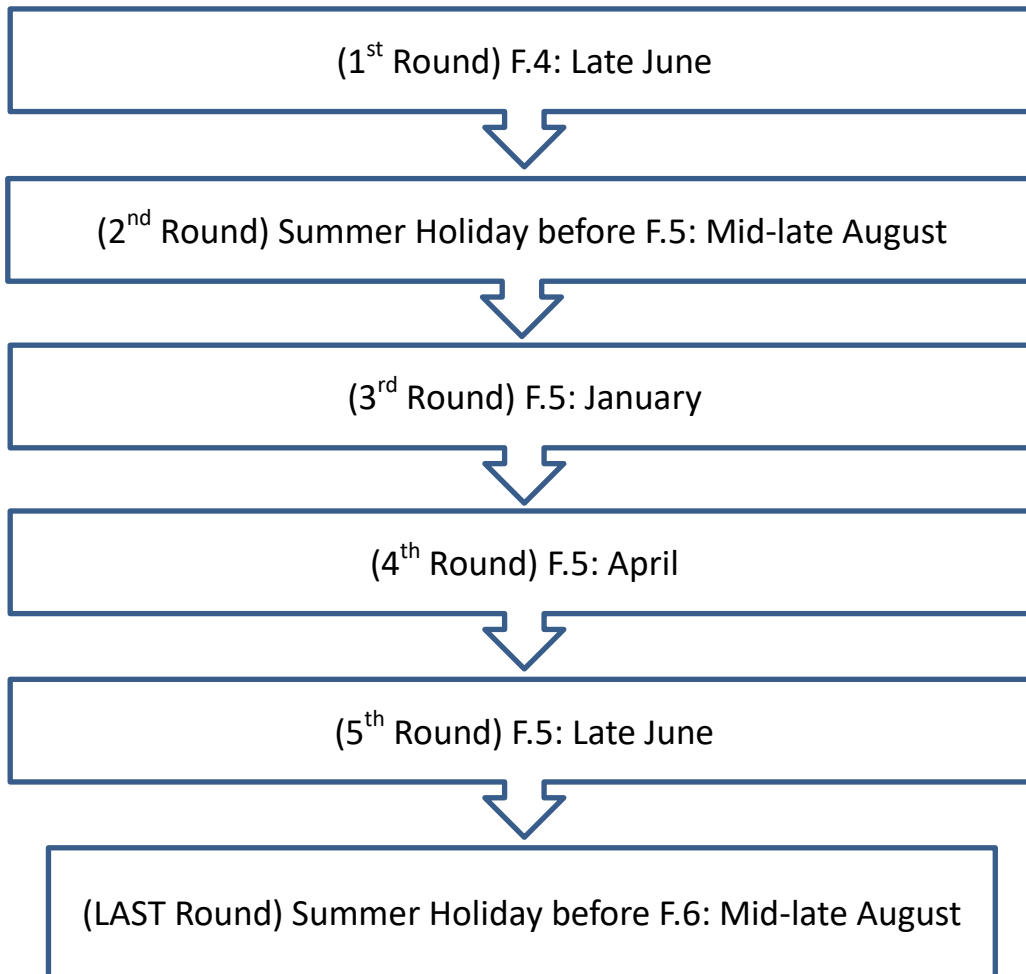
Yours faithfully

Ho Lik Sang Lobo
Principal

SCW

APPENDIX: Subject Dropping Arrangements

OVERVIEW: What time a student can apply for dropping an elective subject/M2/Other Language:



IMPORTANT NOTES:

1. Students must obtain the application form from the office and hand it in with the necessary documents to the office ON TIME. LATE APPLICATIONS WOULD BE REJECTED.
2. Before being informed that an application is successful, a student must attend all the lessons of the subject that he/she wants to drop, the supplementary lessons and other relevant events as usual.
3. No subject dropping application is accepted normally from September to December, so students should think carefully and decide whether to drop a subject or not before the subject dropping application period in summer holiday ends.

IMPORTANT DATES (LATE APPLICATION WILL NOT BE ACCEPTED NORMALLY):

1. Subject dropping application period in June: 22/6/18 – 28/6/18
[Students should ask the subject teachers, class teachers and parents to sign on the form and hand it in to school office ON TIME. Application results will be announced on 12/7/18]
2. Subject dropping application period in August: 22/8/18 – 29/8/18
[Students should ask the parents to sign on the form and hand it in to school office ON TIME. The school will arrange subject teachers and class teachers to approve and sign on the form. Application results will be announced on 3/9/18]