



### 第十八屆周年會員大會

第十八屆家長教師會周年會員大會已籌備就緒，有關安排，詳述如下：

- (一) 日期：二零一五年十月十七日（星期六）
- (二) 時間：下午三時至四時
- (三) 地點：本校禮堂
- (四) 議程：
  - 1 通過上次會議紀錄
  - 2 會務報告
  - 3 財務報告
  - 4 審議及通過執行委員會的動議 — 2015-2016 年度會費為四十元
  - 5 提名及委任會計顧問
  - 6 提名及委任法律顧問
  - 7 選舉第十八屆（2015-2016 年度）執行委員會家長委員
    - 7.1 由校方委任老師監票
    - 7.2 候選人自我介紹（約一分鐘）
    - 7.3 投票
    - 7.4 點票
    - 7.5 宣佈選舉結果
  - 8 執行委員就職 — 頒發委任狀
  - 9 頒發感謝狀予第十七屆執行委員
  - 10 其他事項
  - 11 頒發紀念品予名譽會員

在周年會員大會上，本會將頒發「最佳學業成績獎」、「新春旅行攝影比賽」等獎項及「家長義工感謝狀」，希望各位會員踴躍參加。請於十月九日（星期五）或之前填妥回條，並交回 貴子女的班主任。

上通告  
各位家長會員

瑪利諾神父教會學校（中學部）  
家長教師會主席 蔡學富 謹啟  
二零一五年十月五日

### 回 條

家長教師會主席：

本人已知悉十月十七日「家長教師會第十八屆周年會員大會」議程。

\*  本人將會出席第十八屆周年會員大會。（出席人數共 \_\_\_\_\_ 人）

本人未克出席第十八屆周年會員大會。

學生姓名：\_\_\_\_\_

家長簽署：\_\_\_\_\_

班別：\_\_\_\_\_ 班號：\_\_\_\_\_

家長姓名：\_\_\_\_\_

日期：\_\_\_\_\_ 2015 年 10 月 \_\_\_\_\_ 日

\* 請加上「✓」號。



## The 18<sup>th</sup> Annual General Meeting of PTA

5 October 2015

Dear parents/guardians,

The 18<sup>th</sup> Annual General Meeting of our Parent Teacher Association (PTA) is scheduled as follows:

- (1) Date: Saturday, 17 October 2015
- (2) Time: 3:00 pm – 4:00 pm
- (3) Venue: School Hall
- (4) Agenda:
  1. Adoption of Minutes of the last Annual General Meeting.
  2. PTA Report
  3. Financial Report
  4. Motion for Resolution: Membership fee for 2015-2016 will be \$40.
  5. Nomination of Honorary Accountant
  6. Nomination of Honorary Legal Adviser
  7. Election of the 18<sup>th</sup> Executive Committee of PTA (2015-2015)
    - 8.1 Nomination of Returning Officer for the election
    - 8.2 Self introduction by candidates (about one minute for each)
    - 8.3 Voting
    - 8.4 Counting of votes
    - 8.5 Announcement of election results
  8. Inauguration of new executive committee – Presentation of Appointments
  9. Presentation of Certificates of Appreciation to members of the 17<sup>th</sup> Executive Committee
  10. Another other business
  11. Presentation of souvenirs to Honorary Members

Awards on “The Best Academic Performance” and “Spring Picnic Photography Competition”, and Certificates of Appreciation to parent volunteers will be presented in this occasion. All parents are cordially invited to join. Please complete and return the reply slip to your child’s class teacher on or before Friday, 9 October 2015.

Yours faithfully,  
Choi Hok Fu  
Chairperson, Maryknoll Fathers’  
School (Secondary Section) PTA



### Reply Slip

Chairperson of PTA:

I have noted the notice and agenda of the 18<sup>th</sup> Annual General Meeting of the Parent Teacher Association to be held on 17 October 2015.

- \*  I **will** attend the 18<sup>th</sup> Annual General Meeting. (Total number of participants: \_\_\_\_\_ )  
 I **\*will not** attend the 18<sup>th</sup> Annual General Meeting.

Name of Student: \_\_\_\_\_ Signature of parent/guardian: \_\_\_\_\_

Class & No: \_\_\_\_\_ Name of parent/guardian: \_\_\_\_\_

Date: \_\_\_\_\_ / 10 / 2015

\* Please tick as appropriate.